

# SANBALTAR INTERNATIONAL UNIVERSITY

39355 California Street, 108 Fremont CA 94538



## Payment Plan Agreement Form

Year \_\_\_ Fall \_\_\_ Winter \_\_\_ Spring \_\_\_ Summer \_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_  
Degree Program \_\_\_\_\_

### Policy

TUITION AND FEES FOR THE QUARTER ARE DUE AT THE TIME OF MATRICULATION. HOWEVER, A PAYMENT PLAN IS AVAILABLE WITH A \$35 ADMINISTRATION CHARGE. THE FEES AND ONE THIRD OF THE TUITION IS DUE UPON REGISTRATION. THE REMAINING BALANCE IS DIVIDED EQUALLY BETWEEN THE FOLLOWING TWO MONTHS. THE MONTHLY PAYMENTS ARE DUE ON THE 1<sup>ST</sup> OF EACH MONTH. AFTER A GRACE PERIOD OF 10 DAYS IF THE AMOUNT IS NOT PAID, A \$25 LATE FEE WILL BE ADDED TO THE ACCOUNT. THE TOTAL TUITION AND FEES MUST BE PAID BEFORE THE FINAL EXAMS CAN BE TAKEN.

### Worksheet

Tuition (\$109 x # of ours taken)	\$ _____
Matriculation Fee	\$50.00
Library Fee	\$25.00
Activity Fee	\$25.00
Other Fee(s)	\$ _____
	\$ _____
	\$ _____
Payment Plan Charge	\$35.00
<b>TOTAL OBLIGATION</b>	\$ _____
Minus 1/3 Payments	\$ _____
Balance due by the 1 <sup>st</sup> of the next months	\$ _____

I understand that my financial obligation to Sanbaltar University for the \_\_\_\_\_ quarter 19\_\_\_\_ is \$ \_\_\_\_\_. After today's payment, I will owe the amount of \$ \_\_\_\_\_ due on \_\_\_\_\_ (\$ \_\_\_\_\_) and \_\_\_\_\_ (\$ \_\_\_\_\_). I further understand that if payment is not made by the 10<sup>th</sup> of each month, a %25 late fee will be added to my account.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### (OFFICE USE)

#### Payment Record:

Initial Payment Date	_____	Amt	_____	Tuition	_____	Late Charge	_____	Recpt #	_____	
2 <sup>nd</sup> Payment	Date	_____	Amt	_____	Tuition	_____	Late Charge	_____	Recpt #	_____
3 <sup>rd</sup> Payment	Date	_____	Amt	_____	Tuition	_____	Late Charge	_____	Recpt #	_____